**GRADE APPEAL FORM**

|  | **STUDENT NAME** |
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|  | **STUDENT ID/COHORT** |
|  | **MAJOR** |
|  | **Semester** |
|  | **COURSE CODE/TITLE** |
|  | **COURSE COORDINATOR** |
|  | **CONTACT INFORMATION**  (Email & Mobile No.) |
| **PLEASE ATTACH THE FOLLOWING:**   * A letter explaining clearly reasons for the appeal * A copy of bank transaction (grade appeal administrative fee)   *A/C Name   : SQU General Revenue Account*  *A/C No.      :****030400 808687 0018***  *Bank Name : Bank Muscat, SQU Branch, PO Box 6, PC123*   * Any other supporting documents relevant to the appeal   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Student Signature / Date | |
| **TO BE FILLED BY THE CONCERNED ASSISTANT DEAN:**  Documents for appeal are complete: YES\_\_\_\_\_\_\_ NO\_\_\_\_\_\_\_\_  If NO, please state the reasons:   |  | | --- | |  | |  |   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Asst. Dean for Undergraduate Studies | |
| **OUTCOME OF THE APPEAL:**   |  | | --- | |  | | |